



**Ascension-St. James Airport and Transportation Authority
6255 Airport Industrial Blvd., Gonzales, Louisiana 70737**

Regular Meeting Minutes
January 24, 2017

- 1) The Ascension-St. James Airport and Transportation Authority met on January 24, 2017 at 5:00 PM at the airport site with Chairman Doyle M. Philippe presiding. The following members were present, George Rodeillat, Calvin Narcisse, Richard Webre, Jared Amato, Charles Ketchens and Roger Keese.
- 2) Others attending included Cody Martin, Jeff Sumner and Janet Gonzales.
- 3) A motion and second were made by Jared Amato and Calvin Narcisse respectively to accept the December 20, 2016 Regular Meeting Minutes as printed. The motion carried unanimously.
- 4) Jeff Sumner gave the Engineers Report, noting that the Perimeter Fence Project is at 121 days of a 120 day contract, recommending that additional days should be added to the contract to correlate with the Scope change. Mr. Sumner also recommended adding days to the connector taxiway project. A motion and second were made George Rodeillat and Richard Webre respectively, to authorize the chairman to approve actual number of days to be added for these contracts. The motion carried unanimously.
- 5) A motion and second were made by George Rodeillat and Rick Webre to go into executive session. The motion carried unanimously.
- 6) A motion and second were made by George Rodeillat and Calvin Narcisse, respectively, to reconvene the regular business meeting. The motion carried unanimously.
- 7) A motion and second were made by Charles Ketchens and Jared Amato respectively to move agenda item 13A before item 11. The motion carried unanimously.
- 8) A motion and second were made by Roger Keese and George Rodeillat, respectively, to give Aviation Specialists 30 days notice that their lease would end on February 28, 2017 and to offer month-to-month leases for the aircraft currently in Hangar 22 to remain. The motion carried unanimously.

Doyle M. Philippe, Chairman

Richard Webre, Secretary



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- 9) A motion and second were made by Roger Keese and Rick Weber respectively to lease hangar A1 to Steve Joffrion. The motion carried unanimously.
- 10) A motion and second were made George Rodeillat and Calvin Narcisse, respectively, to accept send Richard Webre and Janet Gonzales to procurement training March 13-15 in Marksville, LA. The motion carried unanimously.
- 11) Roger Keese gave the Treasurer's report. A motion and second were made Jared Amato and Richard Webre, respectively, to pay the credit card bill of \$1,452.68. The motion carried unanimously.
- 12) Janet Gonzales gave the Airport Managers report.
- 13) A motion and second were made by Richard Weber and Charles Ketchens to send Janet Gonzales to the Eastern Aviation Fuels Training in Tampa, FL February 14-16. . The motion carried unanimously.
- 14) A motion and second were made Jared Amato and Roger Keese to move the February meeting to the 21st. The motion carried unanimously.
- 15) A motion and second were made by Richard Webre and Jared Amato, respectively, to adjourn. The motion carried unanimously.